Accessing PCMH payment reports via Availity

This document outlines what steps an Oklahoma provider will take to access their PCMH payment report(s) using the provider portal

Step	Action
1.	Log on to the provider portal using your credentials.
	Availity
	Sign In
	Enter your user ID.
	Password
	Enter your password.
	Sign In
	Forgot your user ID? Forgot your password?
	Note: Your Availity account and login credentials belong only to you. Sharing accounts may violate HIPAA regulations regarding data privacy.
	Please note if you are not registered with Availity, you can do so <u>here</u> . For assistance registering please contact Availity Client Services at 1-800-282-4548 Monday through Friday 7 AM to 7 PM CT (excluding holidays).
2.	Select the Aetna Better Health Payer Space tile: Availity essentials Patient Registration × Claims & Payments × Clinical × My Providers × Payer Spaces × More × Reporting ×
	Notification Center
	My Top Applications
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3.	Select Medicaid Business Intelligence Reports from the Payer Space Applications page.
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4.	Enter the Organization, Tax ID, and NPI. Click Submit. Home > Actna Better Health > Business Intelligence Reports Give Feedback #actna actna a
	Select Organization * Select a XMPI * Select a XMPI * Select * = Required Field Char Submit
	Please Note: The provider must have registered with Availity's Manage My Organiza- tions to proceed. If they didn't, they can do so within Availity.
	For assistance with the Manage My Organizations process, they will need to call Availity Client Services at 1-800-282-4548 Monday through Friday 7 AM to 7 PM CT (excluding holidays).







Aetna Better Health® of Oklahoma