

IMPORTANT PROVIDER NOTICE: REQUIRED ENROLLMENT OF ORDERING, REFERRING AND PRESCRIBING PROVIDERS

Effective January 1, 2018, as required by the Affordable Care Act (ACA) and the Department of Human Services (DHS), all providers, including those who **order, refer or prescribe** items or services for MA beneficiaries, must be enrolled with DHS and have a valid PROMISe™ Identification Number (PROMISe ID). DHS uses the National Provider Identification (NPI) number submitted on claims to validate the enrollment of providers in the MA Program.

We strongly encourage all MA providers who order, refer or prescribe items or services for MA beneficiaries who have not yet registered, to enroll with the state as soon as possible. Many MA providers have already done this. If you need to verify if you or an ordering, referring or prescribing provider are enrolled, you can visit the [DHS online portal](#).

Beginning January 1, 2018, claims will be denied if an ordering, referring or prescribing provider is not enrolled in the MA Program.

Please be advised of the following dates:

- **October 1, 2017** – Aetna Better Health will begin issuing warning notices for claims submitted without an ordering, referring or prescribing provider or with a non-registered ordering, referring or prescribing provider
- **January 1, 2018** – Aetna Better Health will deny claims submitted without an ordering, referring or prescribing provider or with a non-registered ordering, referring or prescribing providers

What can you do to prepare for this change?

Effective immediately, begin submitting your claims with the required ordering, referring and prescribing provider information. The ordering, referring or prescribing provider can be documented on the claim in box 17 and 17a of the CMS1500 claim form, or in loop 2310A of the 837P electronic claim transaction.

In order to report the ordering, referring, or prescribing provider on the claim, you will need to obtain the provider's NPI. If you receive a request for services from a provider and do not have his/her NPI for reporting on the claim, you will need to contact the provider to obtain the NPI.

Note: The NPI of the individual ordering, referring or prescribing provider should be reported, not the NPI of his/her organization.

For a copy of the complete DHS notice regarding the registration requirement and process, [visit DHS online.](#)

If you have questions regarding this registration requirement notice please call Aetna Better Health Provider Relations at **1-866-638-1232, option 3, then 5.**