



## Aetna Better Health® of Virginia

Help us help our new Aetna Better Health babies.

### It's important that babies receiving Medicaid have a name.

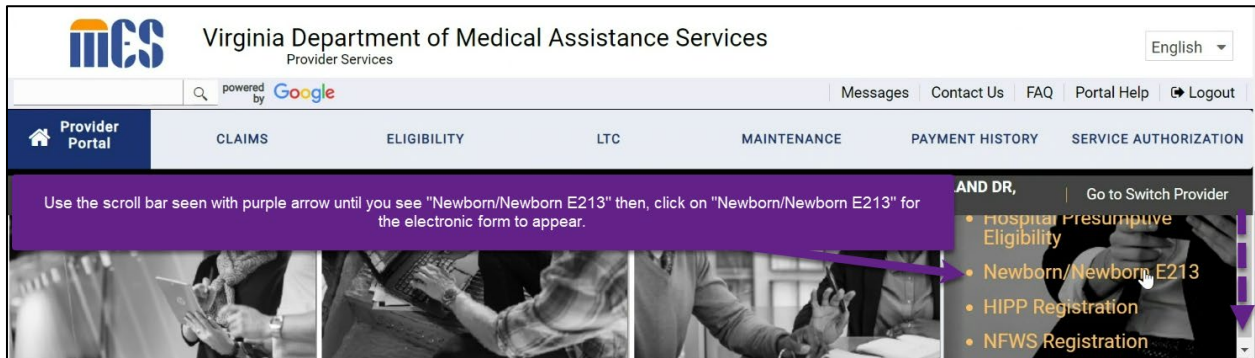
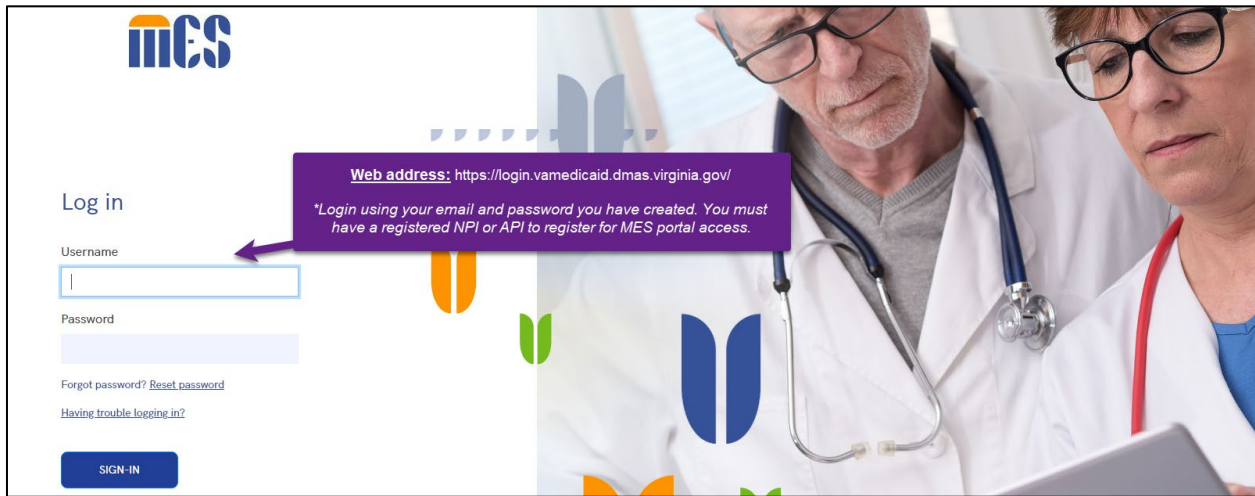
A purple and white graphic card for sharing a newborn's name. The card has a purple background with a white heart shape on the right side. Inside the heart, there is a small icon of a baby and the text "Hello, my name is". Below this, there are three horizontal lines for entering the name, labeled "First", "Middle (optional)", and "Last". In the bottom right corner of the card, there is the Aetna logo and the text "Aetna Better Health of Virginia".

Babies need a name before they can get a permanent Medicaid ID and Social Security number. We are urging our new parents to share the babies name with the spelling as soon as possible with their doctors, nurses, doulas, and Aetna Better Health Care Managers. The left image is an example of one way an Aetna Better Health parent may share their newborn's name – we provide these cards to new parents to help them share their babies' names.

Once a baby is born, you, the baby's birth professionals, can register them on the E-213 form in the Medicaid Enrollment System (MES) portal. It is important to enter the first, middle (if provided) and last name exactly as spelled by the parent. This is an official document that will produce the newborn's Medicaid record in the Commonwealth of Virginia.

This document includes the link to the MES portal, plus tips to help you complete the E-213 form. Close attention has been noted to highlight the required fields to complete the baby's registration for their permanent Medicaid ID number.

Access the MES portal here: [login.vamedicaid.dmas.virginia.gov](https://login.vamedicaid.dmas.virginia.gov)



After the E-213 form has been completed and submitted you will receive, within 1 hour, an encrypted email to the address provided on the bottom of the form.

**This secure email will contain a notice of action form that confirms the information entered into the E-213 form.**

Print the notice of action form to provide the parents. Parents can use this form to present to a provider should their newborn need to receive care prior to receiving their permanent ID card in the mail. The notice of action form acts as a temporary Medicaid identification for the newborn.

# Sample E213 Form

Department of Medical Assistance Services  
MEDICAID/FAMIS NEWBORN

Complete the E213 form and click submit at bottom. All asterisks are noting required information for submission

**Reporter Details**

Reporter Entity \*  Parent/Guardian  
 IF MCO, which MCO?  MCO  
 Provider  
 Hospital Staff  
 Midwife/Doula

**Mother Details**

Mother's Last Name \*  Mother's Last Name  
 Mother's First Name \*  Mother's First Name  
 Mother's Middle Name / Initial  Mother's Middle Name / Initial  
 Mother's SSN  XXX-XX-XXXX  
 Mother's Date of Birth \*  MM/DD/YYYY  
 Was Mother incarcerated at the time they gave birth? \*   
 Mother's Eligibility Type \*  FAMIS  
 Mother's Medicaid Enrollee ID Number  Enter 12 digit Medicaid number  
 Mother's Telephone Number  XXX-XXX-XXXX  
**Mother's Address Details:**  
 Mother's Street  Mother's Address - Street  
 Mother's Street Line 2   
 Mother's City  Mother's Address - City  
 Mother's State  Virginia  
 Mother's Zipcode  XXXXX-XXXX  
 Is this a single/multiple birth? \*  Single  
 Total in Birth  1

**Newborn(s) Details**

Newborn  1  
 Newborn's Last Name \*  Newborn's Last Name  
 Newborn's First Name \*  Newborn's First Name  
 Newborn's Middle Name / Initial  Newborn's Middle Name / Initials  
 Newborn's Date of Birth \*  MM/DD/YYYY  
 Newborn's Date of Death, if applicable  MM/DD/YYYY  
 Newborn's Sex \*   
 Newborn's Race   
 Does Newborn live in mother's household? \*   
**Newborn's Address, if different from Mother's**  
 Newborn's Street  Newborn's Address - Street  
 Newborn's Street Line 2   
 Newborn's City  Newborn's Address - City  
 Newborn's State  Virginia  
 Newborn's Zipcode  XXXXX-XXXX

These field cannot have "baby boy or baby girl." The spelling of the first and last name of the newborn must be correct.